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ABSTRACT

The annual report of the resident tutor (Jamaica) for the University of the West Indies describes and evaluates courses and programs sponsored by the Department of Extra-Mural Studies between August 1968 and July 1969, and makes mention of attendance figures and response. Topics for courses and seminars included training in various job skills, public affairs, and various problems of childhood and adolescence, in addition to a wide range of academic subjects. Lectures emphasized cultural topics, consumer education, and the sciences. (MF)

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ALEXANDER N. CHARTERS

UNIVERSITY OF THE WEST INDIES

DEPARTMENT OF EXTRA-MURAL STUDIES

REPORT OF

RESIDENT TUTOR (JAMAICA)

AUGUST 1968 - JULY 1969

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UNIVERSITY OF THE WEST INDIES

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1. REPORT OF EXTRA-MURAL WORK IN JAMAICA 1968 - 1969

. GENERAL INTRODUCTION

It is a pleasure to be able to record that during this year there was an upsurge of Extra-Mural work in the island. This was chiefly, but not entirely, due to an increase in the In-Service Training Programme. In many ways this is the most important area of our work and therefore the increase in activity here was most heartening. In this field we provided new work as well as repeated some courses which had first been offered in earlier years. New courses included courses for Junior and Senior Police Officers respectively. Also courses for senior workers in various "Welfare Agencies". We feel that breaking new ground in these fields marks a significant stop forward in our Extra-Mural work.

Another general point worth noting is that during this year on the advice of our Advisory Committee an attempt was made to reshape our programme by giving it a greater orientation towards local communities and in this respect to invite greater participation by local government authorities. This is not entirely new as we have for example been offering courses for local government authorities for a number of years but there was an increase of emphasis and attempt to persuade local government authorities to undertake more responsibility for Extra-Mural work within their parishes. A few such authorities have for some time now been giving us a small subsidy towards Extra-Mural work within their parishes and for participating in training of local government staff. But there are many other Parish Councils who at present contribute nothing towards Extra-Mural work although they continue to enjoy the benefit of our services. For example, they are not excluded from participation in the very considerable staff training activities which we undertake for the Ministry of Local Government and for other bodies. In passing we should record that for the first time <u>all</u> Parish Councils were represented at the Junior Engineering Course for Local Government Officers

which we offer annually in conjunction with the Jamaica Association of Local Government Officers.

We therefore wish to issue an invitation to all Parish Councils who do not at present contribute to Extra-Mural funds to try to do so by giving us a small subsidy as their respective parishes are bound to benefit considerably from increased Extra-Mural activity within them.

It may interest them to know that there are many precedents for financial subsidies of this sort. For example in the United Kingdom, in North America and in the Caribbean many Extra-Mural Departments and their equivalents receive substantial subsidies from local or central government sources. We continue to hope that the subsidy formerly given by the Jamaican central government to this office will be resumed.

We continue to rely very much on local representatives for the success of our rural programmes and we are very grateful to them for the contribution which they continue to make. This is an appropriate place to record our gratitude to the staff of the Jamaica Library Service for the considerable amount of time and energy which they devote to Extra-Mural work every year. No word of praise is too high for the contribution by this devoted band of workers.

During this year we increased our offerings in the Natural Sciences. This was a deliberate effort on our part to assist in the production of a more enlightened citizenry. We are particularly grateful to the Department of Physics for their co-operation in the series of public lecture lecture-demonstrations which were offered in Kingston, Mandeville and Montego Bay. We hope that other internal departments will follow the example set by the Physics Department in collaborating with us to our mutual advantage. Special attention must be drawn to the outstandingly successful General Science Course for Post Primary Teachers. The degree of enthusiasm evinced by both tutors and students has rarely been equalled in Extra-Mural work in Jamaica.

For help with our General Science Summer Course we are particularly grateful to the Jamaican Ministry of Education who co-sponsored this Course and to the Centre for Curriculum Renewal and Educational Development Overseas of London, England for making available the services of Mr. A.J. Mee who served as chief lecturer and Director of Studies.

During the year under review the Advisory Committee was brought back to life under the Chairmanship of Mr. Lennie Ruddock of the Ministry of Education. We are grateful to the Committee members for serving us so well especially for their general counsel and advice. We are sustained by this sort of support and the chairman, in particular, has contributed much to the success of our work.

Persons to whom thanks is due for assistance with the year's programme are too numerous to be mentioned individually and so I wish to thank everyone both inside and outside the Extra-Mural Department for their splendid support during the year.

2. COURSES AND SEMINARS

INTRODUCTION:

This vital area of our work continues to give much satisfaction largely because this year there has been an increasing tendency on the part of organisations and institutions to come to us for assistance with their in-service training needs. We were particularly happy during this year to have among this group the Jamaica Constabulary Force for whom we organised two in-service training courses.

I would appeal to all organisations and institutions who are in need of help not to hesitate to contact us as our experience over the past years now enables us to make some contribution in almost any area. Also it is worth noting that our assistance can range from mere consultation to us actually laying on the necessary courses ourselves.

In everyone of these respects we have given much service to local government authorities. Much more help than may appear in this report. We have been happy to do this for all Parish Councils but we think that those Parish Councils which do not pay us a subsidy should consider doing so since in the past they have benefited from services which we have happily extended to all. Please note that we intend to extend our efforts in those Parish Councils which do in fact pay us a small subsidy.

(i) COURSE IN "INTRODUCTION TO THE ELECTRONIC DIGITAL COMPUTER"

Over the years this course has proven to be very popular and was once again conducted by Dr. R.B. Davidson of our Department of Economics. This course has been offered on a number of occasions since its first presentation in 1964. It is interesting to note that the lectures which have been given on this course by Dr. Davison have now been published by Longmans in a very impressive publication called "A Guide to a Computer".

This course was a very elementary one designed for people with no previous knowledge of the subject and no previous mathematical training was required. The emphasis in this course was on the value of the computer as a tool in management and other fields and not very much on the programming of the computer.

Thus the course was not designed for persons who already have some training in electronic data processing or who wish to obtain technical instruction in programming, systems analysis or Computer Operation but rather for those interested in a consideration of the application of the Computer.

The course met once per week for ten consecutive weeks and the average attendance was extremely good.

The majority of the participants on this course came from business firms in Kingston but there was also a small number from various government agencies and a few self-employed persons.

(ii) COURSE FOR SENIOR SUPERVISORY PERSONNEL FROM THE WELFARE AGENCIES

This course examined various aspects of social Welfare Work for the benefit of Senior Supervisory Personnel from the "Welfare Agencies". For the purpose of this course "Welfare Agencies" were considered to be any Institutions engaged in whatever could be considered welfare work in the broadest possible sense. Thus we had representatives from the Probation Department, the Youth Development Agency, the Social Development Commission, the Child Care Office, the Prisons and the Jamaica Constabulary Force.

The participants were all very senior persons in their respective agencies. The intention was that in addition to a general examination of welfare problems that there should be a consideration of some general topics in management and in the control and direction of junior colleagues.

Direct student participation was encouraged. Thus in the first four weeks of the 2nd term of this one year course there was a review of the first term's work which took the form of a presentation and discussion of papers presented by the participants.

In the third term we were very fortunate in having the services of Mr. Jim Whetton of the I.S.E.R. and Dr. John Gandy of the University of Toronto who conducted sessions largely on the sociological problems associated with welfare work.

(iii) COURSE ON ADMINISTRATIVE MANAGEMENT FOR LOCAL GOVERNMENT OFFICERS

This course was conducted jointly with the Jamaica Institute of Management and its main objective was to provide selected senior local government officers with some knowledge of the elements of public and business administration. It was hoped that as a result of this exposure officers of the local government authorities which were represented would be better equipped for administration in their appropriate spheres by making use of the knowledge and techniques which they have studied.

The topics covered ranged very widely over the fields of public and business administration and included sessions in economic and financial affairs.

(iv) COURSE ON MODERN DEVELOPMENTS IN ACCOUNTANCY

The aim of this course was to introduce practising accountants to some of the recent developments in the field. One difficulty we encountered in offering this course was just at what level it should be directed since so many practising accountants in Jamaica are untrained although they have achieved a comparatively high level of competence.

The topics offered were frouped under the following headings:

(i) Professional Ethics
(ii) Management Accounting
(iii) Financial Statements and Auditing and
(iv) Decision Theory and Information Systems.

The lecturers were drawn from qualified members of the profession as well as from the University. We are particularly grateful to Mr. J. Finnie of the Department of Economics for the advice and trading assistance which he so generously gave in the organisation of this course.

The majority of the participants on this course were from Commerce and Private Industry with a few coming from co-operatives and statutory bodies.

(v) COURSE ON PERSONNEL ADMINISTRATION

This course extended over two terms (Easter and Summer) of ten weeks each and was conducted by Dr. Robert Davison and was organised in conjunction with the Jamaica Employers Federation.

The aim of the course was to provide persons working in the field of management with the opportunity of sharing their experiences in a re-examination of the basic principles of personnel administration. Thus unlike what was felt by many the course was not primarily designed for persons wishing to take up a full time career in Personnel Administration.

Every attempt was made to have the participants take an active part in the course by the discussion of cose studies and by role playing.

The three main sections of the course were:-

(i) Personnel Administration proper
(ii) Collective Bargaining and
(iii) Human Relations.

Fifty-one (51) persons registered and were accepted for this

course. This number was larger than we had planned to accept and the attendance over the two terms period was quite satisfactory. A number of applicants had to be turned away.

Participants were mainly from the private Sector but there were a few representatives of the civil service and statutory boards.

(vi) SEMINAR ON "MARKETING DECISION MAKING"

This Seminar was co-sponsored by the Sales and Marketing Executives Club and by the Marketing Section of the J.I.D.C. Productivity Centre and ourselves. The Seminar consisted of ten sessions of two hours each and lasted for a five week period. The Director of Studies was Mr. Emanuel Martino UNDP-ILO Marketing Adviser of the Productivity Centre of the J.I.D.C. He was assisted by Mr. McBean also of the J.I.D.C. Productivity Centre.

Fifty-nine (59) persons registered for the Course. The firms represented in this group were:-

(a) Manufacturers
(b) Retail and Wholesale Distributors and Service Organisations (e.g. Adv. firms, J.P.S., Insurance Companies and Air Jamaica).

The average attendance was approximately 36 and 39 persons were awarded Certificates of Attendance (70% or more) at the Closing Exercises where the chief speaker was Mr. Carlton Alexander, President of the Jamaica Chamber of Commerce.

Many of the participants complained that the course was too short and therefore did not permit consideration in depth of any of the topics covered.

(vii) SEMINAR ON "A BACKGROUND TO WORK DEVELOPMENT IN JAMAICA"

This was a most successful residential Seminar.

The Jamaica Development Corporation together with ourselves jointly sponsored this seminar which was intended to examine the ways in which the historical, economic, social and cultural development of Jamaica have effected the industrial development of Jamaica. Special attention was paid to provide managers and supervisors with background information in order to enable them to better understand how these factors influence the behaviour of Jamaican workers on their jobs.

Because of an early start with the planning of this seminar it was possible to obtain the services of a distinguished panel of lecturers mainly from the University but including a couple of persons from off the Campus.

The topics covered at the seminar were: An Historical Survey of Jamaica by Professor Douglas Hall: Jamaica; Modern Political Developments by Mr. Theodore Sealy: Jamaica; Cultural Background and Problems of Identity by Mr. Rex Nettleford: The Structure of Jamaican Society by Professor Lloyd Braithwaite. A Survey of the Jamaican Economy by Dr. O.C. Jefferson and the Role of Agriculture in the Jamaican Economy by Dr. Andrew McMillan.

The participants were managers and very senior administrators from a variety of establishments and were both expatriates and locals.

One significant feature of the seminar was the presence of the new Vice-Chancellor Professor Roy Marshall at the end of the seminar and he very kindly gave the final speech at the closing luncheon on Sunday 29th June.

We were particularly pleased at the fine co-operation and collaboration with Mr. Bertie Morris, Training Administrator at the Jamaica Industrial Development Corporation.

(viii) SEMINAR ON AFRICAN AFFAIRS

Due to the presence in the area of two specialists in African Affairs, namely, Mr. Ken Post from Manchester University and Mr. John Hatch Commonwealth Correspondent for the new Statesman, we took the opportunity of holding a one-day Seminar on African Affairs.

Current political problems of modern Africa were considered by Mr. Ken Post with Mr. John Hatch dealing specificially with "The Future of Southern Africa" in regard to which he has had considerable experience. "Cultural and Historical links between Africa and the West Indies" were then considered by Dr. Orlando Patterson, Lecturer in Sociology at the Mona Campus of the U.W.I.

The final session took the form of a Brain Trust on "Problems of Africa Today" in which all three lecturers participated.

There was an enthusiastic response to this seminar on the part of the general public who attended in good numbers. It may be worth noting here that throughout the year there was a marked increase of interest in any activity related to Africa.

(ix) SEMINAR ON PSYCHIATRIC DISORDERS OF CHILDHOOD AND ADOLESCENCE

This Seminar was co-sponsored by the Jamaica Teachers' Association, the Jamaica Association of Mental Health and ourselves.

The purpose of the seminar was to examine the psychiatric problems in childhood and adolescence with special reference to problems which are most common in Jamaica and the treatment resources in the island.

The topics which were considered included - Psychiatric Problems of Childhood, Childhood Learning Problems, Treatment Resources for Childhood in Jamaica. "The Crisis of Adolescence",

Psychiatric Problems of Adolescence, and Rebellion and the Drug Use in Adolescence. Lecturers were drawn from a variety of relevant agencies in Jamaica including the Department of Psychiatry, U.W.I. and the Bellevue Hospital.

The Seminar was opened to the general public and was well supported on both days.

Much assistance was given in the planning of this seminar by Dr. Raymond Prince of the PAHO/WHO who is currently in Jamaica as an adviser on Mental Health.

(x) JUNIOR ENGINEERING COURSE FOR LOCAL GOVERNMENT OFFICERS

This now well established annual course was offered as usual in association with the Jamaica Association of Local Government Officers. The course was residential and lasted for six weeks.

One difficulty encountered in planning the course this year was in finding a suitable Director of Studies and suitable lecturers. As many of those who had served in the past had left the local government service and were not available especially for sessions held during the day. We are very grateful to the City Engineer, Mr. Leslie Gabay for his co-operation in the resolution of these problems.

As in the past this course was offered in two parts - Part I for beginners and Part II for persons who had attended Part I in the previous year. For the first time in the history of these Courses there were considerable more participants in Part II than in Part I.

In addition to sessions on technical subjects there were sessions on more general background topics, usually in the evenings.

Again it was a pleasure to have worked alongside Mr. Lloyd Taylor, General Secretary of JALGO in organising and planning this course.

(xi) SEMINAR FOR SCHOOL LEAVERS

This Seminar was offered in association with the Y.W.C.A. of Jamaica and lasted for one week-end.

The aim of this seminar was to assist in preparing school leavers to successfully cope with the problems they will face when they enter the "World of Work".

During the Seminar, sessions were held on "Choosing a Career", "Job Application and the Interview", "Living and Working Together", and "Deportment and Grooming". We are particularly grateful to the Guidance Scetion of the Ministry of Education for their assistance with this Course.

In an evaluation conducted at the end of the Courses the participants all agreed that the course had helped them to get to know some things which they did not know before. They were more aware of what to expect and what was expected of them in "The World of Work" and that this had helped them to be better prepared for it. Many of them said that they received help in understanding the importance of getting along with fellow-workers, while two had changed their views about future careers. Also some had been encouraged to pursue the careers which they had already chosen while others had been helped in deciding what they should do in the future.

It remains a mystery why this course has not been better supported by school leavers.

(xii) GENERAL SCIENCE COURSE FOR POST-PRIMARY TEACHERS

Special notice should be taken of this course which is one of the most successful courses offered by us for a long time, both in terms of the quality of the sessions offered and the consistency of attendance of the participants.

We are particularly grateful for the assistance given in

organising this course by Dr. Ken Magnus of the Department of Chemistry and Mr. Keith Warren of the Department of Physics. Their excellent advice and guidance contributed much to the success of this course.

The Course which lasted for one year meeting once per week in term time at the laboratories of the St. Joseph's College was primarily intended for General Science Teachers in Junior Secondary Schools, Teachers of the Senior Grades of All-Age-Schools and the Junior Forms of Senior Secondary Schools. As a special concession some experienced teachers from Primary Schools were also admitted to the Course.

The emphasis on this Course was on content rather than on method. The idea being to improve the knowledge of teachers of the subject matter which they are required to teach. The Course was therefore mainly based on the series of books by Dr. George Bishop on Elementary General Science and the Humming Bird series as we understood that these were the books which were to be used in most of the schools from which participants were drawn. However, the books were supplemented where necessary by the inclusion of material which had been omitted from them. The Course was also intended to give teachers an opportunity to become familiar with some of the sophisticated apparatus with which we understand at least some of the Junior Secondary Schools will eventually be equipped as full use was made of the resources of the Science Centre at the U.W.I.

(xiii) CHILDREN WITH LEARNING PROBLEMS

The Jamaican Association for Mentally Handicapped Children and ourselves jointly sponsored this one-day seminar at the Extra-Mural Centre.

The Chairmen of the Seminar were - Dr. K. Royes, Senior Medical Officer (Mental Health) in the Ministry of Health and Dr. Matthew Beaubrun, President of the Jamaica Association for

Mentally Handicapped Children.

Topics which were considered included:-

(i) The Normal Intellectual Development of Children;

(ii) Causes of Learning Problems;

(iii) Remedial Approaches to the Learning Problems of Retarded Children and

(iv) Facilities for the Treatment of Handicapped Children in Jamaica.

One main aim of the Seminar was to explore the possibilities for improving the services for children with learning problems in Jamaica. Thus the seminar was designed to be of special interest to parents, teachers, physicians, social workers and welfare officers.

(xiv) TRAINING COURSE FOR JUNIOR POLICE OFFICERS

During this year for the first time in Jamaica there was collaboration between the University and the Police in the training of Police Officers. We welcome this new dimension to our work very much. As in other fields the Extra-Mural Department is performing a pioneering role and it is hoped that other relevant departments of the University will accept that there is much that the University can contribute to the Police Training Programme.

We wish to acknowledge the tremendous amount of assistance we received from the U.K. Training Mission to the Jamaica Constabulary Force and the Training Officer of the Jamaica Constabulary Force - Senior Supt. Douglas McFarlane.

This Course was a full time four week course and in addition to courses in Police methods there were such "University Courses" as Public Administration, the Elements of Government Social Structure of Jamaica, The Jamaican Economy, various aspects of Law, Human Relations and Planning and Decision Making.

In addition each officer attending this Course was required to do a written project consisting of two papers each of 2 to 3,000 words. There was no formal examination of these papers but two sessions were devoted to reporting back and discussion of topics concerned.

This Course was very well received by the participants.

(xv) SEMINAR FOR SENIOR POLICE OFFICERS

Although we were discussing the possibility of offering this Course for some considerable time yet at the last moment we were called upon to organise this course in a very short time. This detracted somewhat from the effectiveness of the course but it was quite successful largely due to the effort of the two discussion leaders, Mr. Ralph Swaby part-time lecturer in the Department of Government, U.W.I. and Dr. John Gandy, a visiting Sociologist from Toronto. We were very fortunate in that Dr. Gandy had previously participated in police training programmes in Toronto and we were able to draw on his previous experience.

Topics covered in the seminar sessions included:-

(i) The Structure and Organisation of a Police Force;
(ii) Force Administration and Recruiting and Training;
(iii) Preparation of Estimates and dealing with Government Departments; and
(iv) Planning and Research.

It was considered that this seminar would assist Senior Police Officers to become more proficient at the administrative tasks which they are increasingly being called upon to perform and also to help with relations with other Government Departments which is becoming increasingly necessary.

(xvi) THE PRINCIPLES AND PRACTICE OF YOUTH WORK

The decision to offer this Course followed in the wake of a very successful course which was offered last year in association with the Jamaica Youth Council.

After much thought and discussion we decided to offer two courses - an Introductory Course and an Advanced Course. The Introductory Course was intended for:-

(i) Voluntary Youth Workers with less than five years experience, and

(ii) Senior Youth Club Members.

The Advanced Course was intended for:-

(i) Full time Professional Youth Workers;

(ii) Voluntary Workers with not less than five years experience;

(iii) Graduates of last year's course; and

(iv) Persons with professional qualifications approved by the Resident Tutor.

The registration for the Introductory Course was very small and due to poor attendance it was discontinued and the participants admitted to the Advanced Course.

Lecturers and discussion group leaders were in the main drawn from a cross-section of trained social workers.

During the first term topics were covered which provided a general background to Youth Work in Jamaica. In the second term assistance was given with ideas for programme planning and in the third term emphasis was on the administrative aspects of running a club and on the group approach in Youth Work with which we were pleased to have the assistance of Dr. John Gandy, a visiting Sociologist from Toronto. The enthusiasm of this group of participants was most marked.

(xvii) SEMINAR FOR POOR RELIEF OFFICERS

This week-end seminar was organised in association with the then Training Officer for Local Government Authorities of the Ministry of Local Government - the late Mr. Eric Patterson.

The emphasis in this course was on the Jamaican Social Structure and Tools for Social Surveys. In addition other topics were covered including Problems in Planning for Old People, the Role of the Social Welfare Officer, Trends of Local Government Reform and the Role of Social and Preventive Medecine.

The seminar was attended by Poor Relief Officers from most of the Parish Councils and from the K.S.A.C.

The Board of Supervision also assistod with the organisation of the seminar which was quite successful. One disadvantage of the seminar was the length. It lasted merely one long week-end and this was too short to offer a concentrated study of a few fields in real depth which seemed to be a much better alternative to the attempt to cover a wide area as this was necessarily mostly superficial.

(xviii) SEMINARS ON "THE STATUS OF WOMEN IN JAMAICA TODAY"

This series of three seminars was sponsored by the Business and Professional Women's Club of Kingston and the Chairman for all three seminars was Mrs. Elizabeth Causewell, Programme Director of the Business and Professional Women's Club of Kingston.

The three seminars held were:-

(i) The Legal Status of Women in Jamaica;
(ii) The Economic Status of Women in Jamaica; and
(iii) The Social Status of Women in Jamaica

A final session was held to review the material given in the three seminars.

These seminars had an average of thirty persons attending and they exhibited much interest in the topics covered. There was also much participation by the persons attending.

The speakers were drawn from a wide spectum of community leaders including University Staff, local professional women and local lawyers. The coverage of these seminars by the press was exceptionally good and we therefore feel that we reached a wide audience.

This was the second women's professional group with whom we have co-operated and as in the other case we feel that the collaboration was mutually beneficial.

(xix) SUNDAY MORNING SEMINARS

(i) THE STATE OF THE PUBLIC UTILITIES IN JAMAICA TODAY

This seminar was led by Mr. Aaron Matalon who spoke for about twenty-five minutes and this was followed by a general discussion in which there was much participation. We were very pleased that the Secretary of the Public Utilities Commission attended this seminar and contributed to the discussion.

For some accountable reason the attendance at this seminar was comparatively poor. This was in spite of the tolicality of the subject discussed and the considerable advance publicity.

(ii) OUR UNIVERSITY - FREEDOM AND RESPONSIBILITY

The Introductory Speakers at this Seminar were - Mr. Mervyn Morris, Mr. Leslie Ashenheim and Mr. Arnold Bertram.

This seminar was held in the wake of the Rodney Affair and considered the problems facing the University especially

some of those which arose directly from this crisis. The implications of Student Power and Staff/Student relationships were also two of the topics discussed.

The discussion was generally lively and evoked enthusiasm from the audience.

COURSES AND SEMINARS

COURSE	LENGTH	RESIDENTIAL	ATTENDANCE
Introduction to the Electronic Computer	10 weeks	No	72
Course for Senior Supervisory of Welfare Agencies	1 year	"	37
Course for Administrative Management for Local Government Officers	2 weeks	Yes	15
Modern Development in Accountancy	5 weeks (10 ses.)	No	45
Marketing Decision Making Seminar	5 weeks (10 ses.)	"	49
Personnel Administration	2 terms	"	50 av.
Seminar on the background of work development in Jamaica	3 days (week-end)	Yes	47
Seminar on African Affairs	1 day	No	75
Seminar on Psychiatric Disorders of Childhood and Adolescence	2 days	"	120 av.
General Science Course for Post Primary Teachers	1 year	"	42
J.A.L.G.O. - Jnr. Engineering Course	6 weeks	Yes	21
Seminar for School Leavers	3 days (week-end)	No	19
Poor Relief Course	4 days (week-end)	Yes	18

COURSE	LENGTH	RESIDENTIAL	ATTENDANCE
Police Training Programme:			
(i) Junior Officers Course	4 weeks	No	20
(ii) Senior Officers Seminar	3 days (week-end)	No	20
Principles and Practice of Youth Work	1 year	No	25
Children with Learning Problems	1 day	No	50
Seminars on the Status of Women in Jamaica Today:			
(a) Legal Status of Women in Jamaica	1 day	No	30
(b) The Economic Status of Women in Jamaica	1 day	No	20
(c) The Social Status of Women in Jamaica	1 day	No	45
The State of the Public Utilities in Jamaica Today	1 Morning	No	35
Our University - Freedom and Responsibility	1 Morning	No	40

3. CLASS PROGRAMMES

INTRODUCTION

Despite the increase in the number of agencies offering evening classes in Jamaïca our class programme continues to be in great demand and the number of registrations continue to increase each year. This is largely because of the reputation for high standards which the programme has acquired over the years. It is also due to our policy of complementing other institutions and agencies rather than competing directly with them even if in some cases we offer the same subjects. For example, unlike the Evening Institute we tend to cater for the more mature students who are prepared to supplement our class offerings by much private study aided where necessary by correspondence studies. Also on the whole we tend to cater for a higher level of participation. Although we do have classes such as our Introductory English and Elementary Mathematics classes in order to meet community needs which are not being catered for by any other agency. Thus in this programme we now categorically reject the view that we should only be concerned with academic work at a University level. In a developing country such as ours the reasons for doing so must be obvious to all except perhaps some academics who are unaware of the real needs of the community and of the imperatives on the Extra-Mural Department to satisy these needs.

With few exceptions such as Introductory and Language classes there was continued this year the shift away from classes which were not of direct value in preparation for examinations especially the G.C.E. examinations. Although we do not offer coaching for examinations as do certain other agencies nevertheless many of our Intermediate and Advanced Classes do assist students preparing for the G.C.E's - Ordinary and Advanced levels, respectively. With few exceptions it is those courses which are most popular. However we still catered to minority

interests by offering classes in the non-examination subjects. Although the small numbers involved in most of these meant that they often had to be subsidised and we have very little funds for this purpose.

One problem which we have not yet solved is the high drop-out rate in most of these classes. This is a characteristic of adult education work of this type throughout the entire world but we feel that even recognising this fact the incidence of this phenomenon in Jamaica is too high. We recognise how difficult it is for a student to study and maintain a full time job at the same time. Nevertheless the majority of our students do not seem to have the necessary stamina to complete a year's course without droping out at some time. Most of our tutors complain that there is a marked decrease in attendance whenever active participation is required such as when written work is requested. The view that maximum advantage can be gained by students merely sitting down passively throughout the sessions without playing an active role is too widespread among our students.

Special tribute is due to our tutors who on the whole do a very good job although a few changes will have to be made for the coming year. Their efforts are particularly praiseworthy when we realise that none of them have had any direct training in adult education teaching methods. However, some tutors have acquired considerable expertise in this field by trial and error over the years.

For a number of reasons we have been unable to get an effective Class Programme going outside of the Corporate Area. The one exception is Mandeville where we have a good programme due mainly to the efforts of our representative Mrs. Majorie Wolfe and the support from individual staff members of Alcan notably Mr. Steadly Webster and from the firm as a whole. We are particularly grateful to this firm for the financial contribution which they made last year to the programme. This was very much appreciated as it enables us to meet our commitments.

At the suggestion by the Advisory Committee we are making preparatory studies in order to introduce classes into two Pilot Areas next year. The areas chosen are the Browns Town and May Pen areas. In both these areas there are prospects of obtaining tutors which is the greatest single difficulty which we encounter in offering classes in rural areas. Also both these areas have a sufficiently high concentration of population from which a suitable large number of students could be drawn in order to make the classes financially feasible.

MANDEVILLE CLASSES

SUBJECT	MEETINGS	CHRISTMAS TERM	EASTER TERM	SUMMER TERM
Biology	30	14	14	7
Economics	30	11	10	10
English Language 'O' Level	30	35	32	20
Beginners Maths	30	25	15	10
'O' Level Maths	30	23	13	8
'O' Level Maths	30	6	5	5
Physics 'A' Level	30	5	5	4
Chemistry 'A' level	30	10	6	5
West Indian History	30	12	10	8
Secretarial Practice	30	6	5	4

CENTRE	SUBJECT	TUTOR
Extra-Mural	Geography - Intermediate	Mrs. J. Smith
" "	Biology - Intermediate	Mrs. B. Smith
" "	Spanish - Bgnrs. Lower	Mr. V. Duncan
" "	Spanish - Bgnrs. Higher	Mrs. M. Lawrence
" "	English Language - Bgnrs.	Mr. L. Ruddock
" "	Economics - Advanced (I)	Mr. W. Woodham
" "	Economics - Advanced (II)	Mr. W. Woodham
" "	Spanish - Intermediate	Mrs. C. Girvan Mr. C. Brent-Harris
" "	Mathematics - Beginners	Mr. Ian Isaacs
" "	Mathematics - Intermediate-(I)	Mr. John Burrow
" "	Mathematics - Intermediate-(II)	Mr. John Burrow
" "	English Language - Intermediate (I)	Mr. G. Lewis
" "	English Language - Intermediate (II)	Mr. G. Lewis
" "	West Indian History - Intermediate	Mr. K.V. Donaldson
" "	English Literature - Intermediate	Mr. G. Lewis
" "	Spanish - Advanced	Mr. Carl Wade
" "	Pure Mathematics - Advanced	Dr. Ken Small
" "	Applied Mathematics - Advanced	Dr. Ken Small
" "	English Literature - Advanced	Mr. G. Lewis

NO. OF MEETINGS	ENROLMENT	M	F	70% ATTENDANCE	M	F
30	15	12	3	4	3	1
30	55	11	44	11	3	8
60	75	21	54	16	4	12
27	25	8	17	9	2	7
30	44	19	25	7	4	3
30	37	27	10	11	7	4
30	37	18	19	4	1	3
23	30	7	23	6	-	6
30	45	22	23	12	6	6
30	50	33	17	5	3	2
30	64	35	29	13	4	9
30	54	22	32	9	2	7
30	80	35	45	20	4	16
30	34	17	17	6	2	4
30	19	3	16	2	1	1
30	16	6	10	7	4	3
30	37	24	13	4	2	2
30	24	21	3	7	6	1
28	21	8	13	3	1	2

CENTRE	SUBJECT	TUTOR
Holy Childhood	German - Intermediate	Mr. J. Maczawski
St. Hugh's	Zoology - Advanced	Mr. R. Ferguson-Williams
Extra-Mural	European History - Advanced	Mr. L. Robertson
" "	English History - Advanced	Mr. L. Robertson
" "	West Indian History - Advanced	Miss Audrey Cooke
" "	Conversational Spanish	Mr. F. Machado

NO. OF MEETINGS	ENROLMENT	M	F	70% ATTENDANCE	M	F
56	32	15	17	4	-	4
30	37	15	22	12	8	4
20	15	7	8	4	2	2
16	18	10	8	2	-	2
30	24	9	15	5	1	4
60	25	6	19	9	4	5

4. LECTURE PROGRAMME

INTRODUCTION

These lectures remain an important part of our Citizenship Education Programme. Many groups throughout the island request as speakers members of our Public Lectures panel. The chief of these groups are the libraries who continue to play a very important role in this area of our work.

This year we introduced many new names into our speakers panel and some of these proved to be extremely popular and useful. One such was Mrs. Olive Lewin-Emmanuel whose presentation on "Jamaican Folk Music" was in great demand. Also Rev. John Hoad's lectures. In both these cases a number of requests had regretably to be refused in order not to overburden the lecturers.

Another feature of this year's lectures was the use of the Centre here. Many more lectures were held here at the Centre than in the previous year and on the whole they were quite successful. Part of this springs from a change in the day for public lectures at the Centre from Fridays to Wednesdays. In this way we ceased to compete with visits to the supermarket and other week-end chores. As usual some of our lectures at the Centre were given in conjunction with the Political Academy. It has been a pleasure to continue our association with this organisation under its Acting President - Mr. Frank Gordon.

One new feature introduced this year was the General Science Lectures. The majority of these lectures were offered in conjunction with the Department of Physics in Kingston, Mandeville and Montego Bay. Those lectures were almost always given to overflow audiences especially in Kingston and Mandeville and in both places we had to obtain the use of very large halls but even these were often overcrowded. This suggests that there is a great demand in the community for lectures of this type and that they should be continued.

We are grateful to the members of staff of the Physics Department for their contribution to the success of these lecture/

demonstrations. The Physics Department provided not only the lecturers but also transportation and technical help. All the lecturers who participated faced the difficulties which arose from lecturing in strange sometimes unsuitable halls with great fortitude. A special word of thanks is due to Professor R. Wright, Professor C.J. Overbeck and Mr. Keith Warren. It is to be emphasised that the presentations were not straight lectures but lecture/demonstrations the practical aspects of which appealed greatly to the large audiences.

We continue to experiment with our mode of presentation of this area of our work. Thus this year we held a "teach in" on the topic "The Police, Violence and Crime in Jamaica". This was very well attended and proved a very popular and effective method of presentation at least of a contraversial topic in the discussion of which many persons were anxious to take part.

We are consious that these public lectures play a very significant role in the rural areas. But despite this they may have to be curtailed in coming years as they are very expensive to offer. Perhaps we may be able to get more local agencies to meet the expenses incurred so at least to contribute towards these expenses. Also, in the future we may have to make more use of local lecturers, where possible, in order to avoid the expensive proposition of sending out lecturers from Kingston.

We are grateful to these University staff members who still find time in their busy schedules to take part in this aspect of our programme but again this year there were more non-University persons participating than there were University staff members. I therefore wish to appeal to University staff to assist with this lecture programme.

LECTURE PROGRAMME:

PLACE	TOPIC	LECTURER	NO.
Chapelton Primary School	"The Rights of the Child"	Mrs. Winnie Hewitt	200
Buff Bay Branch Library	"Conversion to Decimal Currency	Mr. Hugh Williams	25
Extra-Mural Centre	"The Law, Human Rights and the Community	Mr. Norman Hill	60
Clarendon Parish Library	"Jamaican Bush and Herbal Remedies	Dr.. Ken Magnus	60
Highgate Branch Library	"Human Rights"	Mr. W.A. Spaulding	?
St. Mary Parish Library	"The Individual and Human Rights"	Mr. Cedric Harper	10
Extra-Mural Centre	"Budgeting for Better Living"	Mr. Eustace Shim	20
T.U.E.I., U.W.I. (The Hyacinth Lightbourne Lecture)	"The Rights of the Illegitimate Child in Puerto Rico"	Prof. Jaime Fuster	40
Extra-Mural Centre	"Laws Affecting the Illegitimate Child in Jamaica and in Puerto Rico and their Implications"	Prof. Jaime.Fuster Rev. Brian Wright Mr. Emil George	50
Oracabessa Primary School	"Banana Industry"	Dr.George Beckford	30
Scouts Headquarters	"Our Caribbean Neighbours and U.S." - Panel Discussion	Mr. A. Wright G. Holness Ken Hill and Frank Gordon	70
St. Mary Parish Library	"Wise Buying"	Mr. Eustace Shim	14
St. Ann Parish Library	"Jamaican Folk Music"	Mrs. Olive Lewin-Emmanuel	100
Annotto Bay	"Education and the Challenge of our Times"	Dr. George Clough	15

PLACE	TOPIC	LECTURER	NO.
Highgate	"Jamaican Folk Music"	Mrs. Olive Lewin-Emmanuel	60
Extra-Mural Centre	"Recent Political Developments in East Africa"	Mr. Roderick Rainford	100
Christiana	"Jamaican Folk Music"	Mrs. Olive Lewin-Emmanuel	140
Scouts Headquarters	"The Police, Violence and Crime in Jamaica	Mr. Garth White Mr. Adolph Edwards Mr. Denis Daley Mr. Jim Whetton	180
Claremont	"West Indian Writing - Old and New Voices"	Dr. Kenneth Ramchand	?
St. Mary Parish Library	"West Indian Verse and Prose"	Mr. Mervyn Morris	40
Oracabessa Branch Library	"The Place of the Child in the Jamaican Home"	Mrs. W. Hewitt	80
Trelawny Parish Library	"The Effects of Tourism in Jamaica	Mr. Eric Abrahams	70
Chapelton Branch Library	"The Role of the University in Stimulating Agricultural Production in Jamaica"	Dr. G.P. Chapman	10
Westmoreland Parish Library	"How the University of the West Indies helps Jamaican Farmers"	Dr. G.P. Chapman	25
St. Mary Parish Library	"Courtship & Marriage"	Rev. John Hood	50
Highgate Branch Library	"Wise Buying"	Mr. Eustace Shim	18
Clarendon Parish Library	"The Criminal Law in Jamaica	Dr. A. Edwards	60
Browns Town	"Africa and The West Indies"	Prof. G. Coulthard	100

PLACE	TOPIC	LECTURER	NO.
Morant Bay	"Mental Health"	Dr. R. Prince	50
Ocho Rios	"Jesus in the light of the 20th Century"	Rev. John Hoad	55
Annotto Bay Branch Library	"Education for Democratic Citizenship"	Mr. Cecil Gray	30
Extra-Mural Centre	"The Role of Ghanian Women in Public Affairs"	Mrs. S. Lavyia & Mrs. E. Jiagge	25
Extra-Mural Centre	"The Contribution of Marcus Garvey to the Civil Rights Movement"	Mrs. Amy Jacques Garvey	30
Portland Parish Library	"The Economy of Jamaica	Dr. Owen Jefferson	75
Buff Bay Library	"Youth and Community Development"	Mr. Hector Gibson	35
Kilmarnock, St. Elizabeth	"Human Rights Year"	Mr. Robert Hill	100
Extra-Mural Centre	"Christianity and Human Rights"	Rev. Horace Russell	50
Trelawny Parish Library	"Human Rights"	Dr. Rajbansee	60
Clarendon Parish Library	"Jamaican Folk Music"	Miss Olive Lewin-Emmanuel	200
Extra-Mural Centre	"The Role of the Consumer in the Jamaican Economy"	Mrs. Tess Thomas	45
Extra-Mural Centre	"The Black Writer's Congress - The Dynamics of Emancipation"	Mr. Robert Hill	150
St. Mary Parish Library	"Budgeting for Better Living"	Mr. Eustace Shim	14

SCIENCE LECTURES

PLACE	TOPIC	LECTURER	NO.
Extra-Mural Centre	"Physics and the Unexpected"	Prof. C.J. Overbeck	150
St. James Parish Library	"Physics and the Unexpected"	Prof. C. J.Overbeck	100
Mandeville Teachers' College	"Physics and the Unexpected"	Prof. C. J.Overbeck	200
Scouts Headquarters	"Appearances are Deceptive"	Mr. R.A. Bone	300
Mandeville Teachers' College	"Appearances are Deceptive"	Mr. R.A. Bone	300
St. James Parish Library	"Appearances are Deceptive"	Mr. R.A. Bone	100
Mandeville Teachers' College	"Rockets and Space Travel"	Mr. A.J. Scholefield	100
Scouts Headquarters	"Rockets and Space Travel"	Mr. A.J. Scholefield	150
Scouts Headquarters	"Energy-An Evening of Science Demonstrations"	Mr. Keith Warren	200
Manchester Secondary School	"Energy-An Evening of Science Demonstrations"	Mr. Keith Warren	43
Montego Bay High School	"Energy-An Evening of Science Demonstrations"	Mr. Keith Warren	90

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